Florida Urban Search & Rescue Response System  
FFCA/FASAR TWG Meeting - MINUTES

0915-1015  DATE: Friday, July 15, 2022  DISTRIBUTION: Training Managers

ISSUED BY: Jeff Rouse, FASAR TWG Chair/ Aaron Rhodes, Deputy Chair

SUBJECT: Briefing on 2022 accomplishments

Roll Call

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<th>FL-TF1</th>
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<td>FL-TF6</td>
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<td>John Gonzalez – Proxy Shane Sibert</td>
<td>Allen Willis Jr. – Present</td>
<td>Rob Graff – Present</td>
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<td>Dave Downey – Present</td>
<td>Aaron Rhodes – Present</td>
<td>Scott Chappell – Present</td>
<td>JoAnne Rice – Present</td>
<td>Mark Harper – Present</td>
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1. Welcome/role call – 0920 called to order  
   - Seated FASAR TWG member introductions (by TF)

   - US&R Training Activities Funded by State Homeland Security Grant Program (SHSGP) and Specific Appropriation 2363 (Chappell)  
     - See Appendix A

   - Chappell reported the update on spending and completion of the SHSGP training, as well as the State’s budget money.

   - Three classes in progress as the same time of this meeting.

   - Rouse reiterated that this accomplishment would not have been impossible without complete participation from this workgroup.

2. US&R Exercise of Florida’s State Emergency Response Plan (SERP) – August 17-18, 2022  
   - Chappell reported out, 2-day exercise – 1st day generates the incident, IST will work with FFS IMT, the second teams will initiate mobilization.

   - All 8 teams involved – at least administratively build out the deployment

   - Teams could bring in members, and/or could “deploy” to training location.

   - One goal is to flesh out the feasibility of alert phase along with funding.

   - Must employ the use of the new State 214 forms
3. 2023 LBR funding update (Downey)
   • Kohnke will brief out in FASAR

4. Common training database platform (carryover, TWG action item)
   • Rouse – continuing to consider a common database. The database would help
     the Training Manager be more efficient and assists with auditing, credentialing,
     and verifying the status of membership.

5. Adoption of FEMA supporting documents; TPAM/Instructor process/ARE/ORE
   (carryover, TWG action item) Note: Refer to previous FASAR meeting minutes.
   https://www.ffca.org/assets/docs/FASAR/FASAR%20Business%20Meeting%20Minutes%20January%202022%20002.pdf
   • Training Workgroup will re-visit the TPAM, and instead of de-constructing the
     document, we will add appendices to those which are specific to FASAR

6. FASAR Strategic Plan Review/Revise (TWG action item)
   https://www.ffca.org/assets/docs/FASAR/Strategic%20Plan%20FASAR%202015%20-%202020.pdf
   • Ended in 2020, FASAR meeting will discuss the plan to re-write. FASAR TWG members
     have been assigned to address.

   • Drafting a letter to open this rule. If you have reasons please submit to Chappell, so that
     we can create a list of bullet points justifying the opening of the rule.

8. SUSAR Conference – November 2023, Orlando (Chappell)
   • Chappell reported out, asking for both attendance and instructor participation, more to
     follow.
0955 briefing concluded, Members and Proxies called to order to discuss the actions items:

- **Common training database platform** (carryover, TWG action item) – Database needs to be available. Eventually ARE, ORE will be required.
  - Can it be funded by the state?
  - ***A/I - Rhodes will set up virtual meeting for MyDB***
  - Chief Collins brought up the concern of dropping members from eligibility due to credentialing and state rule changes, group needs to stay engaged to ensure a grandfather process is established.
  - **Group – Gonzalez, Gus,**

- **Adoption of FEMA supporting documents; TPAM/Instructor process/ARE/ORE** (carryover, TWG action item) Note: Refer to previous FASAR meeting minutes
  - Instead of deconstructed the document, the group will add appendices.
  - **Group – Rouse, Rhodes, Chappell**

- **FASAR Strategic Plan Review/Revise** (TWG action item)
  - 5 year vs 3 year plan – rolling plan to be updated.
  - ***A/I – Rhodes - check with FFCA about requirements***
  - **Group - Collins, Willis, Rhodes, Downey**

- **Rule 69A-37.065 revision**
  - Curriculum is the main objective
  - **Group - Graff, Bashinski**

- **Graff initiated discussion on the next $100,000 SHSGP**
  - Discussion about including refresher training
  - ***A/I Rhodes - Virtual meeting will be scheduled to discuss further***

Meeting concluded ~ 1020 hours